COLUMBUS PUBLIC LIBRARY

APPLICATION FORM FOR THE LIBRARY FOUNDATION

The purpose of the Library Foundation (Foundation) is to solicit and receive or reject gifts, bequests, grants, and property of any kind for the benefit of the Columbus Public Library (the Library) to enhance projects and activities outside the Library's regular operating budget. The Foundation trustees (also called members) serve three-year terms.

Duties and Responsibilities of Foundation Trustees

> To solicit and receive gifts, bequests, grants and property
> To enhance projects for the benefit of the Library
> To oversee the Library’s Endowment Fund
> To set investment goals and policies
> To set funding goals
> To organize fund raising events
> To advocate for the library
> To sign a conflict of interest questionnaire
> To make a financial pledge of any amount to the Foundation

Prospective Foundation members/trustees should be aware of the following criteria that will be used by current members to evaluate candidates for vacant positions. A Foundation trustee must:

1. Commit the time necessary to carry out the duties of a member. This includes a commitment to learning about public library issues, to attend Foundation meetings, to serve on a subcommittee(s), and to carry out Foundation assignments.
2. Be genuinely interested in public libraries and understand their importance in meeting the educational, recreational, and informational needs of the community.
3. Understand the local community, its social and cultural needs, and be willing to communicate these needs to the Foundation.
4. Be able to collaborate with others to reach a common goal.
5. Be open-minded, intellectually curious, and respectful of the opinions of others.
6. Have the courage to plan creatively and to effectively implement the plans.
7. Be able to support intellectual freedom and equal access.
8. Have personal experience in one of the following areas: a) education, b) grant writing, c) architecture/construction, d) accounting/finance, e) technology, f) law/government, g) humanities, h) fund raising, or i) special interest groups, such as seniors, teens, non-English speaking populations, families, and college students.
Name: ___________________________________________ Home phone: ________________

Occupation: ____________________________________ Business phone: ______________________

Mailing Address: _________________________________ City: ________________________________

Street Address (if different than above): _______________________________________________

Email Address: _________________________________________________________________

___ Resident of Platte County

___ Resident of Columbus (Inside City Limits)

___ Live outside Platte County, but work or go to school in Platte County.

What skills and experiences would qualify you to serve on the Library Foundation?

Affiliations/Clubs: ______________________________________________________________

On what other boards have you served? _____________________________________________

Name charitable or community activities in which you have been involved. _______________

Do you have a current library card? _____yes   _____no

If yes, please specify which of the library’s services and/or equipment you use. _______________

________________________________________

Your Availability to Serve

Could you regularly attend Foundation meetings? _____yes   _____no

How many hours per month, in addition to Foundation meetings, could you serve the library? _________

Would you attend a training session for new Foundation members? _____yes   _____no

Please write a brief statement explaining your understanding of the Columbus Public Library’s purpose.

________________________________________________________________________________

________________________________________________________________________________

_____________________________________________
Briefly explain why you would like to serve. ________________________________________________________________

_________________________________________________________________________________________________

_________________________________________________________________________________________________

_________________________________________________________________________________________________

References:
(Please list three names, addresses, and phone numbers)

1.___________________________________________  ___________________________________________  _______________________

2.___________________________________________  ___________________________________________  _______________________

3.___________________________________________  ___________________________________________  _______________________

_________________________________________________________________________________________________

(Signature)  (Date)

Submit completed application to the Director of the Columbus Public Library, 2504 14th St., Columbus, NE 68601.