



*City of Columbus*  
Community Development Department

Phone: 402-562-4236

[www.columbusne.us](http://www.columbusne.us)

## MEMO

TO: CONTRACTORS

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

RE: Contractor's Registration & Certificate of Liability Insurance

All contractors are required to be registered with the City of Columbus. There is no fee associated with the registration. Please fill out the attached form and return.

All contractors are required to have a current Certificate of Liability Insurance on file with the City of Columbus. The certificate needs to be for \$1,000,000.00 and the City needs to be listed as an additional insured.

Please call if you have questions.

Thank you





# City of Columbus Building Department

Phone: 402-562-4236    Email: [CommDevPermits@columbusne.us](mailto:CommDevPermits@columbusne.us)  
[www.columbusne.us](http://www.columbusne.us)

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## REGISTRATION – COMMERCIAL & RESIDENTIAL CONTRACTORS

The undersigned has registered with the City of Columbus in accordance with provisions of Ordinance No. 17-17 of said City.

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Business Name)

\_\_\_\_\_  
(Business Address)

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(E-mail Address)

**A Certificate of Liability Insurance is attached**  Yes  No  
(If "No" is checked, this items must be on file with the City for registration to be approved)

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Signed: \_\_\_\_\_

