



The City of **Columbus**

CITY CLERK'S OFFICE

Phone (402) 562-4224 • Fax (402) 563-1380

November 8, 2022

RE: City of Columbus 4% Lodging Facility Tax

Notice to each business and/or person engaged in the business of operating a lodging facility in Columbus, Nebraska:

On October 3, 2022, the City of Columbus, Nebraska, adopted Ordinance No. 22-19 imposing a four percent (4%) lodging facility tax. Effective December 1, 2022, each business and/or person engaged in the business of operating a lodging facility in the city of Columbus, Nebraska, is required to remit to the City on a monthly basis. The total amount of tax owed shall be figured on gross receipts of lodging within the city. A copy of the ordinance can be found on the City's website at www.columbusne.us/lodgingtax.

The completed lodging tax reporting form along with full payment are due the 25th day of the month following the month of collection. Penalty for not filing a return and paying the tax by the due date is two percent (2%) per month on the delinquent amount plus interest of one percent (1%) per month. Please note that this lodging tax is remitted directly to the City of Columbus.

Facility records must be maintained for three years for examination by the City.

Enclosed are instructions for calculating the lodging tax and remitting the completed reporting form with payment to the City.

All of the information contained in this mailing can also be found on the City's website at www.columbusne.us/lodgingtax. Questions can be addressed by contacting the City Clerk's office at 402-562-4225 or cclerk@columbusne.us.

Thank you,

City of Columbus

Enc. Instructions for Submitting Lodging Facility Tax
Lodging Facility Tax Reporting Form
Ordinance No. 22-19

